# Alice M. Ward Memorial Library Board of Trustees

# Meeting Minutes

1. Call to order

Wendy called to order the regular meeting of the Library Board of Trustees at 6:35 pm on February 16, 2015.

1. Attendees

The following persons were present: Wendy Brousseau, Denise Carrier, Sharon Belleville and Craig Varley. Mark Choquette also attended the meeting.

1. Approval of minutes from last meeting

Reviewed January minutes and changed to include the increase in budget to reflect needed repairs/replacements to the roof, porch and furnace as discussed.

Sharon moved to accept the minutes from the previous meeting with stated change. Wendy seconded.

1. Additions/Deletions to Agenda

Annual Budget: Reviewed the budget to be published in the town report. Report provided by the town to Wendy does not reflect the submitted budget. Upon review appears to be last year’s report. Wendy will request the proper report for this year to review for accuracy prior to publishing in the town report. It should reflect a requested increase in tax revenue to $74,000 this year. This increase request includes some necessary building repairs. (The remaining money in the library budget from the preservation trust fund is earmarked for the repair of the porch upstairs).

1. Building Maintenance/Concerns

No new concerns noted- the same ongoing concerns that we need to address:

Roof: Leak coming through kitchen ceiling, especially when it rains hard.

Furnace: Furnace needs to be replaced. Plan is to, funds permitting, replace prior to the next heating season and at that time have the new furnace placed on blocks to keep it out of the water that accumulates during spring thaw every year.

Porch: Upper porch is dangerously weak- unsafe to allow anyone to use. Money remains from the Preservation Trust Fund that is earmarked for necessary repairs.

1. Budget Review

A discussion regarding the Library Director’s salary occurred. Library trustees will inquire as to how the sum paid to the ESNU was calculated as it seems disproportionate to the hours spent by the Director working at the AWML vs. the school library.

1. Policy/Bylaw Review

None reviewed at this meeting as this meeting was primarily dedicated to the preparation for the annual Town Meeting.

1. Library Activity (Librarian’s Report)

Programs: Ongoing programs are going very well.

Next week is Winter break- Craig and Stephanie will be hosting programs most days. Programs are grant funded.

Monday: Needle and Thread, Tuesday: Photography, Wednesday: Dremel Rock Engraving, Friday: Pizza and a Movie

March 7th: Judi Calhoun – Make your own journal

New “Loanable” materials available for patrons to borrow include cameras, Dremel print sets and “Raspberry Pi’s” (small computers to practice coding).

1. Ongoing/Future Goals

Start a “Friends of the Library” group

Create a mailing list for fund drives/donations

1. Other Business

Town meeting on March 2, 2015. Craig agreed to speak about the programs the library has been providing and are planning going forward.

Next regular meeting will be held on March 16th at 6:30pm (Town Meeting occurs on our regular meeting day). April meeting will be held on April 6th at 6:30pm.

1. Adjournment

Wendy moved to close the meeting at 7:50 pm. Denise seconded.

Next meeting: March 16th at 6:30 pm.

Minutes submitted by: Sharon Belleville